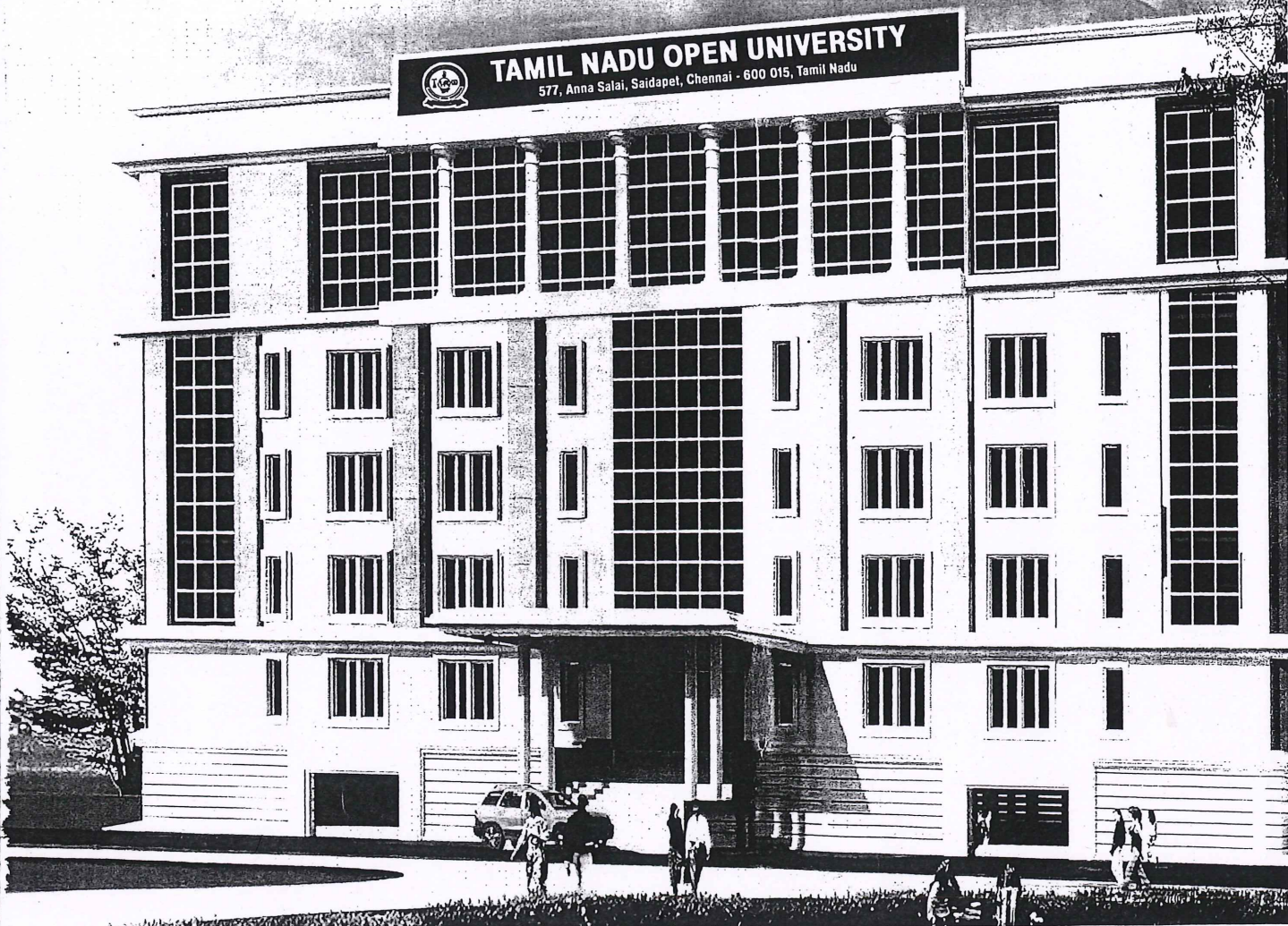


# 39<sup>th</sup> MEETING OF THE FINANCE COMMITTEE



## MINUTES



**DATE : 17.03.2023 & TIME : 11.00 A.M**

**VENUE : Chamber of the Principal Secretary to Government  
Higher Education Department, VI Floor, Secretariat  
Chennai - 600 009**

# TAMIL NADU OPEN UNIVERSITY

(A State Open University Established by Government of Tamilnadu, Recognized by UGC & DEB,  
Member in Asian Association of Open Universities & Association of Commonwealth Universities)

**577, Anna Salai, Saidapet, Chennai - 600 015, Tamil Nadu**



# THIRTY NINTH MEETING OF THE **FINANCE COMMITTEE**



## **MINUTES**

DATE : 17.03.2023

TIME : 11.00 a.m.

VENUE : Chamber of the Principal Secretary to Government  
Higher Education Department, VI Floor, Secretariat  
Chennai – 600 009

### **TAMIL NADU OPEN UNIVERSITY**

(A State Open University Established by Government of Tamil Nadu, Recognized by UGC & DEB,  
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577, ANNA SALAI, SAIDAPET, CHENNAI – 600 015





# TAMIL NADU OPEN UNIVERSITY

Saidapet, Chennai – 600 015

**MINUTES OF THE 39<sup>th</sup> MEETING OF THE FINANCE COMMITTEE  
HELD ON 17<sup>th</sup> March 2023**

**Members Present:**

1.	<b>Prof. S. Arumugam</b> Vice-Chancellor Tamil Nadu Open University Chennai - 600 015	<b>Chairman</b>
2.	<b>Dr. D. Karthikeyan, I.A.S.,</b> Principal Secretary to Government Higher Education Department Secretariat, Chennai - 600 009	<b>Member</b>
3.	<b>Thiru. G.K. Arun Sundar Thayalan, I.A.S.,</b> Joint Secretary to Government Finance Department Secretariat, Chennai - 600 009	<b>Member</b>
4.	<b>Dr. S. Narayana Kalkura</b> UGC BSR.Faculty Fellow and Former Director & Professor Crystal Growth Centre, (UGC - National Facility Centre) Anna University, Chennai - 600 025	<b>Member</b>
5.	<b>Thiru. V. Manoharan</b> (Former Director TAMIN) 7, Crystal Lawn Apartments 104, 13 <sup>th</sup> Main Road Anna Nagar West Chennai - 600 040	<b>Member</b>
6.	<b>Thiru. C.B. Anandan</b> Finance Officer Tamil Nadu Open University Chennai - 600 015	<b>Ex-Officio Member Secretary</b>
7.	<b>Dr. K. Rathnakumar</b> Registrar Tamil Nadu Open University Chennai - 600 015.	<b>Special Invitee</b>

The Chairperson of the Finance Committee welcomed the members to the Thirty Ninth Meeting of the Finance Committee. Then, the Finance Committee had detailed deliberations on the Agenda items one by one. The following resolutions are arrived by the Finance Committee against Agenda items.

*Dr. Arumugam* *[Signature]*

**ITEM NO. 2023-39.01**

TO INFORM THE PERMANENT AGENDA NOTES FOR THE 39<sup>th</sup> MEETING OF THE FINANCE COMMITTEE WITH REFERENCE TO THE GOVT. LETTER. No. 10559/K2/2017-1, HIGHER EDUCATION DEPARTMENT, DATED: 19-06-2017

RESOLVED THAT the Permanent Agenda Notes of the TNOU in the format prescribed, (as per Annexure-I, Page Nos. 01 to 13 of the agenda notes) with respect to Government Letter No. 10559/K2/2017-1, Higher Education Department, dated: 19-06-2017 BE NOTED AND RECORDED.

**ITEM NO. 2023-39.02**

TO CONFIRM THE MINUTES OF THE 38<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 03.03.2022

RESOLVED THAT the Minutes of the 38<sup>th</sup> Meeting of the Finance Committee held on 03.03.2022 as per Annexure-II Page Nos. 14 to 22 to the Agenda Notes BE CONFIRMED.

**ITEM NO. 2023-39.03**

TO CONSIDER THE ACTION TAKEN REPORT OF THE 38<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 03.03.2022

RESOLVED THAT the Action Taken Report of the 38<sup>th</sup> Meeting of the Finance Committee held on 03.03.2022, BE CONFIRMED.

*S. Srinivasan*

*[Signature]*

**ITEM NO. 2023-39.04**

TO CONSIDER THE REVISED ESTIMATE FOR THE FINANCIAL YEAR 2022-2023 AND BUDGET ESTIMATE FOR THE FINANCIAL YEAR 2023-2024 OF TAMIL NADU OPEN UNIVERSITY

RESOLVED THAT the Revised Budget Estimate for the Financial Year 2022-2023 and Budget Estimate for the Financial Year 2023-2024 as detailed in the Annexure-III Page Nos. 23 to 73 to the Agenda Notes, **BE CONSIDERED, APPROVED AND ALSO RECOMMENDED** to the Syndicate for its consideration.

**ITEM NO. 2023-39.05**

TO RATIFY THE IMPLEMENTATION OF THE ENHANCED RATES PROVIDED TO M/s. ASSOCIATED PRINTERS (MADRAS) PVT. LTD., CHENNAI TOWARDS PRINTING OF QUESTION PAPERS AND MARK SHEETS OF ALL PROGRAMMES OFFERED BY TNOU FOR THE TERM END EXAMINATIONS - JUNE-2022 AND FEB-2023 ONLY AND TO CONSIDER CALLING FRESH QUOTATIONS AND TENDERS FROM THE GOVERNMENT APPROVED COOPERATIVE SOCIETIES FOR PRINTING OF QUESTION PAPERS AND MARK SHEETS

RESOLVED THAT the implementation of the enhanced rates provided to M/s. Associated Printers (Madras) Pvt. Ltd., Chennai towards printing of Question papers and Mark Sheets of all programmes offered by TNOU for the Term End Examinations - June 2022 and Feb-2023 only **BE CONSIDERED AND RATIFIED**

FURTHER RESOLVED THAT calling fresh quotations and tenders from the press holding Indian Banks' Association certificate for printing of Question Papers and Mark Sheets **BE CONSIDERED AND APPROVED.**

*[Handwritten Signature]*

*[Handwritten Signature]*

**ITEM NO. 2023-39.06**

**TO CONSIDER PROVIDING BUDGET ESTIMATE OF RUPEES 5.34 CRORES TOWARDS THE DEVELOPMENT OF INFRASTRUCTURE IN TNOU CAMPUS FOR ACQUIRING NAAC BY ENGAGING THE PWD**

**RESOLVED THAT** providing Budget Estimate of Rupees 5.34 Crores towards the development of infrastructure in TNOU campus for acquiring NAAC by engaging the PWD for carrying out the following works **BE APPROVED .**

**PWD - CIVIL WORK**

Sl. No.	Description	Amount (Approx.) (In Lakhs)
1	Repair and modernization of toilets in the common area, toilets for the physically challenged, parking area, paver block and external walls in the ground floor of the Admin block of TNOU, Saidapet, Chennai	22.80
2	The main entrance facelift and modernization of the regional office on the first floor of the administrative block in TNOU, Saidapet Chennai	9.40
3	Facelift for the main Reception and Information desk in the first floor of the Administrative Block in TNOU, Saidapet, Chennai	24.50
4	Repairs to the Director Admission Department, common toilets for Gents and Ladies in First floor of Administrative Block , TNOU, Saidapet, Chennai	23.50
5	Modernization of Second floor Lobby, SSSD and Admission partition and common toilets in Administrative Building, TNOU, Saidapet, Chennai	14.20
6	Modernization of Third floor Estate office, pantry arrangements, wash area and toilets in administrative Building, TNOU, Saidapet, Chennai	10.20
7	Special Repairs to Fourth floor conference hall in TNOU, Saidapet, Chennai	18.70
8	Modernization of Registrar room, AR room, pantry, toilet, and wash area in TNOU Saidapet, Chennai	22.60
Sl. No.	Description	Amount (Approx.) (In Lakhs)

*[Handwritten Signature]*

*[Handwritten Signature]*



9	Modernization of Fifth floor Finance Officer room, office, cub-board arrangements, partitions, internal emulsions and toilets in TNOU, Saidapet, Chennai	24.80
10	Special repairs in Sixth floor of the administrative block in TNOU, Saidapet, Chennai	10.40
11	Special repairs in Seventh floor of the administrative block in TNOU, Saidapet, Chennai	10.40
12	Modernization of MPDD Block of Tamil Nadu Open University, Saidapet Chennai	23.50
13	Facelift to Academic Block of Tamil Nadu Open University, Saidapet Chennai	24.00
14	Establishing canteen arrangements in Academic block of Tamil Nadu open University, Saidapet Chennai	16.00
<b>TOTAL - A</b>		<b>255.00</b>

**PWD - ELECTRICAL WORK**

Sl. No.	Description	Amount (Approx.) (In Lakhs)
1	Replacement of electrical fittings, network system, CCTV arrangements and smart classrooms at MPDD building at TNOU, Saidapet, Chennai	31.00
2	Replacement of the electrical fittings, network system and CCTV arrangements to the Academic building at TNOU, Saidapet, Chennai	80.00
3	Replacement of electrical fittings, network system and CCTV arrangements to the Admin. building at TNOU, Saidapet Chennai	93.00
4	Providing Solar power plants arrangements to Admin, Academic and MPDD buildings in TNOU, Saidapet Chennai	75.00
<b>TOTAL - B</b>		<b>279.00</b>
<b>GRAND TOTAL (A + B) (255.00 + 279.00)</b>		<b>534.00</b>

*Dr. Shripai*

*[Handwritten Signature]*

**ITEM NO. 2023-39.07**

TO RATIFY THE APPOINTMENT OF THREE ACADEMIC CONSULTANTS AND ONE TECHNICAL CONSULTANT BASED ON THE MINUTES OF THE MEETING OF THE CHAIRPERSON OF FACULTIES HELD ON 11.01.2023 AND 23.01.2023

RESOLVED THAT the appointment of three Academic Consultants and one Technical consultant based on the Minutes of the meeting of the Chairperson of Faculties held on 11.01.2023 and 23.01.2023 BE DEFERRED.

FURTHER RESOLVED THAT those consultants be terminated immediately. In case of engaging Academic Consultants in future, a detailed proposal with justification along with their qualification and salary be fixed with the approval of the Finance and the Syndicate Committee.

**ITEM NO. 2023-39.08**

TO CONSIDER THE ENGAGING OF 4 CONSULTANTS IN THE AREA OF CIVIL, ELECTRICAL, NETWORKING AND ONLINE ADMISSION ON CONTRACTUAL (TEMPORARY) BASIS FOR THE PERIOD OF ONE YEAR

RESOLVED THAT the engaging of 4 Consultants in the area of Civil, Electrical, Networking and Online Admission on Contractual (Temporary) basis with a Consolidated Salary Rs.60,000/- per month for the period of one year BE DEFFERED.

**ITEM NO. 2023-39.09**

TO CONSIDER THE MINUTES OF THE SYNDICATE SUB COMMITTEE - PURCHASE COMMITTEE HELD ON 07.03.2023 FOR THE PRINTING OF STUDY MATERIALS AND SERVICING OF VOLKS WAGON (JETTA) AND HONDA CITY CAR OF TNOU

RESOLVED THAT the printing of Study Materials to meet out the current crisis by engaging the existing printers BE CONSIDERED AND APPROVED for this year.

*Dr. Shripri*

*[Signature]*

**FURTHER RESOLVED THAT** in future, open Tender / Sealed Quotation shall be invited for Printing of Self Learning Materials (SLMs).

**FURTHER RESOLVED THAT** the servicing of the Volks Wagon (Jetta) car bearing No. TN-07-BS-7009 and Honda City car bearing No. TN-07-BP-0007 to meet out the general official purpose **BE CONSIDERED AND APPROVED.**

**ITEM NO. 2023-39.10**

**TO CONSIDER PAYMENT OF HONORARIUM AND TA & DA TO THE OFFICIALS AND NON-OFFICIAL MEMBERS / EXPERTS INVOLVED IN NAAC ASSESSMENT AND ACCREDITATION PROCESS IN ACCORDANCE WITH THE UGC Lr.No.F.21-1/2015 (FD-I/B), DATED 16<sup>TH</sup> MARCH-2016**

**RESOLVED THAT** payment of Rs. 5,000/- as a honorarium and TA & DA to the officials and Non-Official Members / Experts involved in NAAC Assessment and Accreditation process in accordance with the UGC Lr. No. F.21-1/2015 (FD-I/B), dated 16<sup>th</sup> March 2016 **BE CONSIDERED AND APPROVED.**

**ITEM NO.2023-39.11**

**TO CONSIDER APPOINTMENT OF ASSISTANT PROFESSORS/ GUEST LECTURERS ON CONTRACTUAL BASIS (TEMPORARY) WITH A MONTHLY CONSOLIDATED SALARY OF Rs.25,000/- EACH TO THE VARIOUS SCHOOLS OF TNOU IN ACCORDANCE WITH THE UGC'S REGULATIONS 2020 TO ACQUIRE NAAC ACCREDITATION AND TO GET UGC-DEB RECOGNITION FOR OFFERING THE PROGRAMMES**

**RESOLVED THAT** appointment of 40 Nos. of Assistant Professors / Guest Lecturers on Contractual Basis (Temporary) with a monthly consolidated salary of Rs.25,000/- each to the various Schools of TNOU in accordance with the UGC'S Regulations 2020 to acquire NAAC Accreditation and to get UGC-DEB recognition for offering the programmes **BE CONSIDERED AND APPROVED.**

*Dr. Shripri*

*[Signature]*

**FURTHER RESOLVED THAT** Constitution of a Committee for remapping the Assistant Professor/Guest Lecturers, based on the guidelines of NAAC / UGC-DEB **BE CONSIDERED AND APPROVED.**

**ITEM NO.2023-39.12**

**TO INFORM SANCTION OF RUPEES ONE CRORE AS GRANT-IN-AID UNDER ASSISTANCE TO STATE OPEN UNIVERSITY DURING THE FINANCIAL YEAR 2022-23 FROM UGC**

**RESOLVED THAT** sanction of Rupees one Crore as Grant-In-Aid under assistance to State Open University during the Financial Year 2022-23 from UGC **BE NOTED AND RECORDED.**

**ITEM NO.2023-39.13**

**TO CONSIDER SANCTIONING Rs.15,000/- EACH AS SCHOLARSHIP PER MONTH FOR 5 RESEARCHERS TO STUDY ABOUT UNSUNG HEROES (FREEDOM FIGHTERS) FROM TAMIL NADU FOR THE PERIOD OF ONE YEAR AND TO DOCUMENT THEIR LIFE AND CONTRIBUTIONS**

**RESOLVED THAT** sanctioning Rs.15,000/- each as scholarship per month for 5 Researchers to Study about Unsung Heroes (Freedom Fighters) from Tamil Nadu for the period of one year and to document their life and contributions **BE CONSIDERED AND APPROVED.**

**ITEM NO.2023-39.14**

**TO CONSIDER ENGAGING OF TWO NUMBERS OF OA CUM DRIVER ON TEMPORARY BASIS WITH A SALARY OF Rs.25,000/- PER MONTH**

**RESOLVED THAT** engaging of two numbers of Office Assistant cum Driver on temporary basis with a salary of Rs. 25,000/- per month **BE CONSIDERED AND APPROVED.**

*Dr. Shrinani*

*[Signature]*

**ITEM NO.2023-39.15**

TO CONSIDER THE MINUTES OF THE FEE REVISION COMMITTEE HELD ON 14.02.2023 FOR REVISION OF FEE STRUCTURE IN ALL EXISTING PROGRAMMES OFFERED AND OTHER FEE RELATED TO ADMISSIONS AND EXAMINATIONS

RESOLVED THAT the Minutes of the fee revision committee held on 14.02.2023 for revision of fee structure in all existing programmes offered and other fee related to Admissions and Examinations BE DEFERRED.

**ITEM NO.2023-39.16**

TO CONSIDER THE MINUTES OF THE MEETING OF THE SYNDICATE SUB COMMITTEE HELD ON 14.03.2023, FOR COLLECTION OF Rs.300/- PER ANNUM FROM EACH STUDENT ADMITTED INTO ALL THE PROGRAMMES (EXCEPT CERTIFICATE PROGRAMME) OF TAMIL NADU OPEN UNIVERSITY TO MEET OUT THE EXPENDITURE INVOLVED IN PROVIDING ICT (E-PORTAL AND MOBILE APP) IN ONLINE ADMISSION PROCESS

RESOLVED THAT the Minutes of the meeting of the Syndicate Sub Committee held on 14.03.2023, for collection of Rs.300/- per annum from each student admitted into all the programmes (except certificate programme) of Tamil Nadu Open University to meet out the expenditure involved in providing ICT (e-portal and mobile app) in Online admission BE CONSIDERED AND APPROVED.

**ITEM NO.2023-39.17**

TO CONSIDER PURCHASE OF STATIONERY, SANITARY ITEMS, VARIOUS TYPES OF COVERS, ATTENDANCE SHEET AND TONERS (PHOTO COPIERS & PRINTERS) FROM ANY TAMIL NADU GOVERNMENT APPROVED COOPERATIVE SOCIETIES

*[Handwritten Signature]*

*[Handwritten Signature]*

**RESOLVED THAT** purchase of Stationery and Sanitary items from any Tamil Nadu Government approved cooperative societies like TUCS Ltd. **BE CONSIDERED AND APPROVED.**

**ITEM NO.2023-39.18**

**TO INFORM THE STATUS ON PAYMENT MADE TO M/s. CLOBAS PRIVATE LIMITED AND THE BUDGET PROVISION MADE IN THE BE 2023-24 ON IMPLEMENTATION OF END-TO-END INTEGRATED e-GOVERNANCE PORTAL AND MOBILE APP-ODL-OL IN TAMIL NADU OPEN UNIVERSITY**

**RESOLVED THAT** the status on payment made to M/s. Clobas Private Limited and the budget provision made in the BE 2023-24 on implementation of end-to-end integrated e-Governance portal and Mobile App-ODL-OL in Tamil Nadu Open University **BE NOTED AND RECORDED.**

**FURTHER RESOLVED THAT** the payment of balance amount on completion of work as per the scope of work to M/s. Clobas Private Limited **BE CONSIDERED AND APPROVED.**

**ITEM NO.2023-39.19**

**TO CONSIDER THE MINUTES OF THE MEETING FOR EXTENSION OF CONTRACT PERIOD WITH REVISED RATE PROVIDED TO M/s. EX-SERVICEMEN SECURITY SERVICES, CHENNAI FOR PROVIDING OUTSOURCED MAN POWER SERVICE AND HOUSE KEEPING SERVICES TO THE TAMIL NADU OPEN UNIVERSITY FROM 01.03.2023 TO 29.02.2024**

**RESOLVED THAT** the Minutes of the Meeting for extension of contract period with revised rate provided to M/s. Ex-Servicemen Security Services, Chennai for providing outsourced man power service and House Keeping services to the Tamil Nadu Open University from 01.03.2023 to 29.02.2024 **BE CONSIDERED AND APPROVED.**

**FURTHER RESOLVED THAT** no further extension be considered beyond 29.02.2024 and the Tender / Sealed Quotation /GEM be invited for engaging outsourced man power services and house keeping services to the Tamil Nadu Open University.

*Dr. Shyji*

*[Signature]*

**ITEM NO.2023-39.20**

TO INFORM THE IMPLEMENTATION OF DYNAMIC QR CODE BY M/s. CLOBAS PRIVATE LIMITED, CHENNAI FOR COLLECTON OF VARIOUS FEE FROM THE STUDENTS OF TAMIL NADU OPEN UNIVERSITY

**RESOLVED THAT** the implementation of dynamic QR code by M/s. Clobas Private Limited, Chennai for collection of various fee from the students of Tamil Nadu Open University **BE NOTED AND RECORDED.**

**ITEM NO.2023-39.21**

TO CONSIDER THE MINUTES OF THE MEETING OF THE TECHNICAL COMMITTEE ON PURCHASE OF SERVER FOR TNOU HELD ON 13.03.2023

**RESOLVED THAT** the Minutes of the Meeting of the Technical Committee on Purchase of Server for TNOU held on 13.03.2023 **BE DEFFERED.**

**ITEM NO.2023-39.22**

TO CONSIDER CONSTITUTION OF SYNDICATE SUB COMMITTEE TO RECTIFY THE ANOMALIES IN THE EXISTING SHARING PATTERN FOLLOWED BETWEEN TNOU AND THE LEARNER SUPPORT CENRTES, COMMUNITY COLLEGES, WORK CENTRES ETC

**RESOLVED THAT** Constitution of Syndicate Sub Committee to rectify the anomalies in the existing sharing pattern followed between TNOU and the Learner Support Centres, Community Colleges, Work Centres etc., **BE CONSIDERED AND APPROVED.**

**FURTHER RESOLVED THAT** the authorizing the Vice-Chancellor, Tamil Nadu Open University to constitute a Committee to rectify the anomalies in the existing sharing pattern followed between TNOU and the Learner Support Centres, Community Colleges and Work Centres etc., **BE APPROVED.**

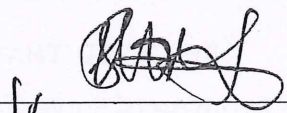
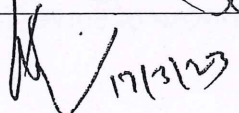

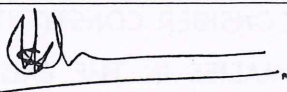


ITEM NO.2023-39.23

TO RAIFY THE ENGAGEMENT OF M/s. K. SUBRAMANIAM & ASSOCIATES, EXTERNAL AUDITOR TO CONDUCT SPECIAL AUDIT IN THE ADMISSION, EXAMINATION, CERTIFICATE SECTIONS AND MPDD FOR THE PERIOD OF FINANCIAL YEARS 2020-21 & 2021-22

RESOLVED THAT the engagement of M/s. Subramaniam & Associates, External Auditor to conduct Special Audit in the Admission, Examination, Certificate Sections and MPDD for the period of Financial Years 2020-21 & 2021-22 BE CONSIDERED AND APPROVED.

The meeting came to end with Vote of Thanks delivered by the Chairman.

Members Signature:

Sl.No.	Name of the Member	Signature
1.	Prof. S. Arumugam	
2.	Dr. D. Karthikeyan, I.A.S.,	
3.	Thiru. G.K. Arun Sundar Thayalan, I.A.S.,	
4.	Dr. S. Narayana Kalkura	
5.	Thiru. V. Manoharan	
6.	Thiru. C.B. Anandan	
7.	Dr. K. Rathnakumar	